

**MINUTES** of FINANCE COMMITTEE meeting held 6 August 2015 at Euxton PC Community Centre, Euxton.

Present:

Cllrs	M Bamber	J Matson
	A Caughey	A Platt
	J Caughey	J Prayle
	H T Cook (Chair)	K Reed
	C Jones	M Parr

Attending: Cllr J Bamber

1. Election of Committee Chair

**Resolved:** Cllr Cook was elected to be Chair.

2. Election of Committee Vice Chair

**Resolved:** Cllr Prayle was elected to be Vice Chair.

3. Apologies - Cllr Riggott

4. Draft terms of reference for the Committee

Members went through the draft papers and made changes.

It was suggested that Finance Training may be useful for members who had not already been to it. Clerk advised the trainer can be brought in.

**Resolved:** The Committee approved, in principle, the draft document, to include the changes discussed, which would be circulated to members for ratification, prior to going out with Full Council agenda for its approval.

Note: With the exception of Cllr Riggott (who declined to vote due to his absence from the Meeting) the ratification by e-mail was unanimous

5. Programme of work for the next and future meetings

Members discussed having a programme of work. Items for the programme were submitted along with some possible dates, these will be collated and brought to the next meeting in a proposed programme.

Insurance review to go to Full Council August or September.

6. Any other items for this Committee

It was suggested that when large documents such as the Financial Regulations and Standing orders are to be reviewed that Working Groups are set up for these.

Chair wished for the next meeting to be on the 6<sup>th</sup> October to be able to review the six month period of income and expenditure against budget.

There being no further general business the Chairman declared the meeting closed.

8.45